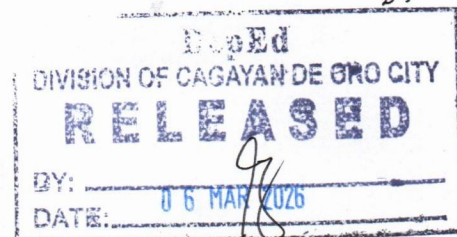




Republic of the Philippines  
**Department of Education**  
REGION X

**DIVISION OF CAGAYAN DE ORO CITY**

**Office of the Schools Division Superintendent**



05 March 2026

**MEMORANDUM**

TO: Asst. Schools Division Superintendent  
Chief Education Supervisor – SGOD  
Chief Education Supervisor – CID  
Designated Assistants to the Chief ES – SGOD, CID  
Unit Heads-OSDS  
Program Holders – CID, SGOD, OSDS

**PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS)  
SUBMISSION OF 2025 ACCOMPLISHMENT AND OTHER REPORTS**

1. To ensure efficient implementation of the Program Management Information System (PMIS) and the completion of the processes for Fiscal Year 2025, all concerned program holders are directed to submit complete and correct reports online and in hard copy.
2. Deadline for the submission of said requirements shall be on or before March 06, 2026. Administrative action shall be applied for non-compliance of this directive.
3. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all concerned regardless of age, gender, sexual orientation, disability, religion and ethnicity.
4. Immediate and widest dissemination of this memorandum is enjoined.

  
**ROY ANGELO E. GAZO**  
Schools Division Superintendent

Encl: None

Reference: None

To be indicated in the Perpetual Index  
under the following subjects:

PMIS

OM-001-SGOD-SMME-ECHR

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